



## City of New Brighton Application Form

(Land use applications, Subdivision applications, and vacation requests will not be considered complete and will not be accepted until all property owners have signed)

### I. Property Owner #1

Samuel Hickman 1684 Peninsula Dr, New Brighton, MN 55112  
 (name) (mailing address) (st) (zip)  
712-540-7755 samandjessH@gmail.com  
 (phone #) (fax #) (email)

Signature: \_\_\_\_\_

### II. Property Owner #2 *For more than two owners, please provide their information and signature(s) on a separate sheet.*

Jessica Hickman 1684 Peninsula Dr, New Brighton, MN 55112  
 (name) (mailing address) (st) (zip)  
712-540-7382 samandjessH@gmail.com  
 (phone #) (fax #) (email)

Signature: \_\_\_\_\_

### III. Please identify the request(s) for which you are applying:



#### LAND USE APPLICATION (subject to MN State Statute 15.99 timelines)

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Variance              | <input type="checkbox"/> Non-conforming Use Permit           |
| <input type="checkbox"/> Special Use Permit               | <input type="checkbox"/> Grading Permit                      |
| <input type="checkbox"/> Site Plan Review                 | <input type="checkbox"/> Moving/Relocating Structures Permit |
| <input type="checkbox"/> Zoning Code Amendment / Rezoning | <input type="checkbox"/> Sign Permit                         |
| <input type="checkbox"/> Comprehensive Plan Amendment     | <input type="checkbox"/> Other:                              |



#### SUBDIVISION APPLICATION (subject to MN State Statute 462.358, subd. 3b timelines)

- |   |   |
|---|---|
| <input type="checkbox"/> Administrative Lot Split | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> PUD or PRD               | <input type="checkbox"/> Final Plat       |



#### GENERAL APPLICATION (not subject to any state mandated timelines)

- |  |  |
|--|--|
| <input type="checkbox"/> Right of Way Vacation       | <input type="checkbox"/> Municipal Site Work Authorization |
| <input type="checkbox"/> Easement / Utility Vacation | <input type="checkbox"/> Zoning Letter                     |
| <input type="checkbox"/> Administrative Appeal       | <input type="checkbox"/> Consultant Consultation           |
| <input type="checkbox"/> Deadline Extension Request  | <input type="checkbox"/> Other:                            |

#### **FEES**

*Fees for individual application types are established on a yearly basis by the City Council.*

*Please see the attached fee schedule for the applicable costs (and possibly escrow requirements) for your request(s)*

**Briefly describe your request below** *(If additional space is needed, please attach a narrative to this application)*

2nd story addition directly over top existing house (NO expansion of footprint). House originally built (1985) <30' from southern road and <5' from western lot line. So, seeking two variances. Neighbors supportive.

#### IV. Property & Contractor Information:

Street Location/Address of Property: 1684 Peninsula Drive, New Brighton, MN 55112

Property Identification Number (PID): 203023220033 Zoning District: R-1 Single Family

Legal Description (From Deed or Certificate of Title): ☒ Please see attached

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

Property described is by: ☐ Abstract ☒ Torrens – Certificate #: \_\_\_\_\_

Location of Certificate: \_\_\_\_\_

Architect (if applicable): Woodland Design Phone: 651-472-6022

Surveyor/Engineer (if applicable): Demarc Surveying-Engineering Phone: 763-560-3093

Builder (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

#### V. Main Contact Person

☒ Property Owners

☐ Other (if other, please fill out the information below)

Title (Position or relation to property owners): \_\_\_\_\_

_____	_____	_____	_____
(name)	(address)	(st)	(zip)
_____	_____	_____	_____
(phone #)	(fax #)	(email)	

#### VI. Notice of Fees

As set forth in the City Fee Schedule and pursuant to applicable law, the property owner shall be responsible to reimburse the city for all related miscellaneous costs incurred pursuant to the processing of this application. Note that these reimbursements may exceed the amount of the original land use application fee. Such expenses may include, but are not limited to, direct city payroll and overhead costs, fees paid to consultants and other professionals, and the cost of printing, mailing, and supplies. These miscellaneous fees are due immediately upon notification by the City. The City shall provide, upon request, an itemized statement of the various expenses incurred by the City. The City may withhold final action on a land use application and/or rescind prior action until all miscellaneous fees are paid. The City may require additional deposits, if deemed necessary. The property owner agrees to allow city staff and commission members to access the property per this application for inspection.

I acknowledge that I have read the above statement and fully understand that I am responsible for all costs incurred by the City in the processing and reviewing of this application.

Property Owners Signature:  Date: 6/17/20

#### ADMINISTRATIVE USE ONLY:

Date Application Received: \_\_\_\_\_ PC Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ CC Date: \_\_\_\_\_

Escrow Paid: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Form Last Updated 10.18.18