



# City of New Brighton Application Form

(Land use applications, Subdivision applications, and vacation requests will not be considered complete and will not be accepted until all property owners have signed)

## I. Property Owner #1

JAMATAR II LLC. C/O Paul Archambault 750 4th St NW, New Brighton, MN 55112  
 (name) (mailing address) (st) (zip)  
 612-408-5399 paul@stinsonelectricinc.com  
 (phone #) (fax #) (email)

Signature:

## II. Property Owner #2 *For more than two owners, please provide their information and signature(s) on a separate sheet.*

Everest Properties LLC 212 Bridge Street, Shoreview, MN 55126-2152  
 c/o John Higgins (name) (mailing address) (st) (zip)  
 612-702-3101 John@GuidedCRE.com  
 (phone #) (fax #) (email)

Signature:

## III. Please identify the request(s) for which you are applying:

- LAND USE APPLICATION** (subject to MN State Statute 15.99 timelines)
  - Variance
  - Special Use Permit
  - Site Plan Review
  - Zoning Code Amendment / Rezoning
  - Comprehensive Plan Amendment
  - Non-conforming Use Permit
  - Grading Permit
  - Moving/Relocating Structures Permit
  - Sign Permit
  - Other:
- SUBDIVISION APPLICATION** (subject to MN State Statute 462.358, subd. 3b timelines)
  - Administrative Lot Split
  - PUD or PRD
  - Preliminary Plat
  - Final Plat
- GENERAL APPLICATION** (not subject to any state mandated timelines)
  - Right of Way Vacation
  - Easement / Utility Vacation
  - Administrative Appeal
  - Deadline Extension Request
  - Municipal Site Work Authorization
  - Zoning Letter
  - Consultant Consultation
  - Other:

### FEES

*Fees for individual application types are established on a yearly basis by the City Council.*

*Please see the attached fee schedule for the applicable costs (and possibly escrow requirements) for your request(s)*

### Briefly describe your request below *(If additional space is needed, please attach a narrative to this application)*

We would like to rearrange parking spaces and ingress/egress easements to improve traffic flow and optimize the number of contiguous parking space for each property. Please see the attached survey with markup and narrative

**IV. Property & Contractor Information:**

Street Location/Address of Property: 485 Old Highway 8 and 750 4th Street NW

Property Identification Number (PID): 29-30-23-42-0022 and 29-30-23-42-0023/0025 Zoning District: \_\_\_\_\_

Legal Description (From Deed or Certificate of Title):  *Please see attached*

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

Property described is by:  Abstract  Torrens – Certificate #: \_\_\_\_\_

Location of Certificate: \_\_\_\_\_

Architect (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

Surveyor/Engineer (if applicable): Mark Kemper 651-631-0351 Phone: 651-631-0351

Builder (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

**V. Main Contact Person**

- Property Owners
- Other (if other, please fill out the information below)


Title (Position or relation to property owners): \_\_\_\_\_

(name)	(address)	(st)	(zip)
(phone #)	(fax #)	(email)	

**VI. Notice of Fees**

As set forth in the City Fee Schedule and pursuant to applicable law, the property owner shall be responsible to reimburse the city for all related miscellaneous costs incurred pursuant to the processing of this application. Note that these reimbursements may exceed the amount of the original land use application fee. Such expenses may include, but are not limited to, direct city payroll and overhead costs, fees paid to consultants and other professionals, and the cost of printing, mailing, and supplies. These miscellaneous fees are due immediately upon notification by the City. The City shall provide, upon request, an itemized statement of the various expenses incurred by the City. The City may withhold final action on a land use application and/or rescind prior action until all miscellaneous fees are paid. The City may require additional deposits, if deemed necessary. The property owner agrees to allow city staff and commission members to access the property per this application for inspection.

I acknowledge that I have read the above statement and fully understand that I am responsible for all costs incurred by the City in the processing and reviewing of this application.

**Property Owners Signature:**  **Date:** 9/8/20

**ADMINISTRATIVE USE ONLY:**

Date Application Received: \_\_\_\_\_ PC Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ CC Date: \_\_\_\_\_

Escrow Paid: \_\_\_\_\_

Receipt Number: \_\_\_\_\_